

**RESOLUTION NO. 24-16**

**SCHOOLS HEALTH INSURANCE FUND  
ADOPTING 2016-2017 WELLNESS GRANT PROGRAMS**

**WHEREAS**, the Schools Health Insurance Fund is duly constituted as a Health Benefits Joint Insurance Fund and is subject to certain requirements of the Local Public Contracts Law; and;

**WHEREAS**, the Board of Trustees set forth a budget for the School Board members for the fiscal year of July 1, 2016 through June 30, 2017. This budget includes \$250,000 for individual member wellness grants;

**WHEREAS**, the School Board Steering Committee requested grant applications from School Board members which were received and reviewed by the Committee;

**WHEREAS**, on July 27, 2016, the Board of Trustees of the Schools Health Insurance Fund approved Wellness Grant Programs for the following members:

<b>Group Name</b>	<b>Option Number</b>	<b>Total</b>
Alexandria BOE	4	\$12,000.00
Bellmawr BOE	1	\$5,740.00
Berlin Borough BOE	4	\$11,450.00
Black Horse Pike	2	\$13,256.80
Byram BOE	2	\$3,280.00
Collingswood BOE	2	\$7,980.00
Delsea Reg BOE	3	\$9,680.00
EIRC	2	\$3,760.00
Frankford BOE	4	\$16,525.00
Florence Twp BOE	4	\$20,000.00
Fredon Twp BOE	2	\$2,000.00
Kingsway BOE	3	\$8,392.00
Lance Groups	4	\$96,760.00
Leap Academy	3	\$4,400.00
Mt. Holly BOE	2	\$4,000.00
Rancocas Valley Regional BOE	3	\$5,100.00
South Harrison BOE	1	\$660.00
Swedesboro- Woolwich	2	\$6,410.00
Woodbury Heights BOE	3	\$3,000.00
Gateway Regional	3	\$5,180.00
Woodstown Pilesgrove	1	\$3,600.00
Upper Pittsgrove	2	\$2,320.00
<b>Totals</b>		<b>\$245,493.80</b>

**WHEREAS**, members that received grant money for wellness programs from 2015-2016 must submit a year end report of that program prior to receiving 2016-2017 grant money.

**SCHOOLS HEALTH INSURANCE FUND**

**ADOPTED: JULY 27, 2016**

**BY:** \_\_\_\_\_  
**CHAIRPERSON**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY**

# SCHOOL HEALTH INSURANCE FUND BILLS LIST

Confirmation of Payment

JUNE 2016

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the School Health Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2016**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>001096</b>			
001096	FLAGSHIP HEALTH SYSTEMS	RECON LEAP 2014-2016	1,904.76
001096	FLAGSHIP HEALTH SYSTEMS	RECON CINNAMINSON BOE 2015-2016	840.68
001096	FLAGSHIP HEALTH SYSTEMS	DMO PREMIUMS - 06/2016	4,946.29
			<b>7,691.73</b>
<b>001097</b>			
001097	DELTA DENTAL OF NEW JERSEY INC	DENTAL ADMIN - 06/2016 - GRP 9475	8,003.20
			<b>8,003.20</b>
<b>001098</b>			
001098	AETNA LIFE INSURANCE COMPANY	TPA FEE 06/2016 - PSUID 93807101 BP 1001	260,519.30
001098	AETNA LIFE INSURANCE COMPANY	AETNA RX - 06/2016	2,852.85
			<b>263,372.15</b>
<b>001099</b>			
001099	AMERIHEALTH NJ	TPA FEE 06/2016	17,468.00
			<b>17,468.00</b>
<b>001100</b>			
001100	AMERIHEALTH ADMINISTRATORS	TPA FEE 06/2016	17,724.00
			<b>17,724.00</b>
<b>001101</b>			
001101	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 05/2016	19.22
001101	PERMA RISK MANAGEMENT SERVICES	INTERNET DOCUMENTATION - 06/2016	103.00
001101	PERMA RISK MANAGEMENT SERVICES	COBRA ADMIN - 06/2016	4,727.10
001101	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 06/2016	51,916.35
001101	PERMA RISK MANAGEMENT SERVICES	HIPAA COMPLIANCE - 06/2016	715.17
			<b>57,480.84</b>
<b>001102</b>			
001102	J. KENNETH HARRIS, ATTY AT LAW	PLAN DOCUMENT - 06/8/16	247.50
001102	J. KENNETH HARRIS, ATTY AT LAW	FUND ATTORNEY FEE 06/2016	2,810.00
			<b>3,057.50</b>
<b>001103</b>			
001103	VERRILL & VERRILL, LLC	TREASURER FEE 06/2016	1,512.22
			<b>1,512.22</b>
<b>001104</b>			
001104	MOORESTOWN COMMUNITY HOUSE	SHIF JULY 27 MEETING - 6/15/2016	275.00
			<b>275.00</b>
<b>001105</b>			
001105	COURIER TIMES INC.	ACCT:2018817632 - 4/22/16 - MTG 4/27	31.96
			<b>31.96</b>
<b>001106</b>			

001106	COURIER POST	ACCT: CHL-092208 - 6/1/16 - LEGAL NOTICE	52.95
001106	COURIER POST	ACCT: CHL-092208 - 6/1/16 - LEGAL NOTICE	52.95
			<b>105.90</b>
<b>001107</b>			
001107	CONNER STRONG & BUCKELEW	MEETING EXPENSE REIMBURSEMENT 5/25/16	381.83
001107	CONNER STRONG & BUCKELEW	MEDICAL - 06/2016	111,451.85
001107	CONNER STRONG & BUCKELEW	RX FEE 06/2016	15,856.50
001107	CONNER STRONG & BUCKELEW	BROKER FEE - 06/2016	150,343.21
001107	CONNER STRONG & BUCKELEW	DENTAL - 06/2016	6,415.40
001107	CONNER STRONG & BUCKELEW	HEALTH CARE REFORM - 06/2016	1,994.69
			<b>286,443.48</b>
<b>001108</b>			
001108	MEDICAL EVALUATION SPECIALISTS	MES 31816065164 - 05/18/16	255.00
001108	MEDICAL EVALUATION SPECIALISTS	MES 31816058395 - 05/05/16	245.00
			<b>500.00</b>
<b>001109</b>			
001109	BROWN & CONNERY LLP	LEGAL SERVICES - 05/2016	264.76
			<b>264.76</b>
<b>001110</b>			
001110	SWEDESBORO WOOLWICH SD	WELLNESS REIMBRSMNT 5/16 WELLNESS CHAMPN	950.00
001110	SWEDESBORO WOOLWICH SD	WELLNESS REIMBURSEMENT - VISA GIFT CARD	103.95
			<b>1,053.95</b>
<b>001111</b>			
001111	ANTHONY MICHAEL RUBBO	SIX WORKSHOP MEDITATION PROGRAM 4/26/16	930.00
			<b>930.00</b>
<b>001112</b>			
001112	HILLARY ROOF	WELLNESS COORDINATOR 2016 COLLINGSWOOD	750.00
			<b>750.00</b>
<b>001113</b>			
001113	THE LANCE GROUP EMPLOYEE	FUND COORDINATOR - 06/2016	82,010.93
			<b>82,010.93</b>
<b>001114</b>			
001114	FRANKFORD TOWNSHIP BOE	ZUMBA CLASS - 5/3/16-6/7/16	430.60
001114	FRANKFORD TOWNSHIP BOE	YOGA - 5/2/16-6/1/16	375.00
001114	FRANKFORD TOWNSHIP BOE	NUTRITIONL SERIER - 5/10/16 - JOEL F. MD	2,500.00
001114	FRANKFORD TOWNSHIP BOE	WEIGHTWATCHERS PROGRAM - EMPLOYERS SHARE	1,404.00
			<b>4,709.60</b>
<b>001115</b>			
001115	SHAPE-UP, INC.	SHAPE-UP PROGRAM - EWING BOE - 4/1/16	5,625.00
			<b>5,625.00</b>
<b>001116</b>			
001116	TAVI HEALTH INC.	TAVITRACK 4/13/16 BLACK HORSE PIKE SD	67.20
001116	TAVI HEALTH INC.	SINGLE WELLNESS CHALLENGE - BELLMAWR PSD	500.00
001116	TAVI HEALTH INC.	SINGL WELLNESS CHALLNG 5/16 DELSEA REG'L	500.00
			<b>1,067.20</b>
<b>001117</b>			
001117	JEANNINE ESPOSITO	WELLNESS CHAMPION SITE ADMIN 6/16	300.00
			<b>300.00</b>
<b>001118</b>			
001118	JENNIFER A. BROWN	WELLNESS CHAMPION - STIPEND BHPD	1,200.00
			<b>1,200.00</b>
<b>001119</b>			
001119	LISA CASARES	WELLNESS CHAMPION STIPEND - BHPHD	300.00
			<b>300.00</b>

<b>001120</b>			
001120	MATTHEW RYAN	DISTRICT WELLNESS CHAMPION 6/16	1,000.00
			<b>1,000.00</b>
<b>001121</b>			
001121	PATRICIA A. BUTLER	CPSD WELLNESS CHAMPION 2015-2016	750.00
			<b>750.00</b>
<b>001122</b>			
001122	MUNICIPAL REINSURANCE HIF	SPECIFIC REINSURANCE - 06/2016	361,311.22
001122	MUNICIPAL REINSURANCE HIF	AGGREGATE REINSURANCE - 06/2016	26,345.75
			<b>387,656.97</b>
		Total Payments FY2016	1,151,284.39

**TOTAL PAYMENTS ALL FUND YEARS \$ 1,151,284.39**

\_\_\_\_\_  
Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

**SCHOOL HEALTH INSURANCE FUND**

# BILLS LIST

Resolution No. 25-16

JULY 2016

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the School Health Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

## FUND YEAR 2016

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>001123</b>			
001123	FLAGSHIP HEALTH SYSTEMS INC	DMO PREMIUMS - 07/2016	4,583.39
			<b>4,583.39</b>
<b>001124</b>			
001124	SOUTHERN NEW JERSEY HIF	SHIF- PAY SNJHIF DENTAL CLAIMS APR-MAY16	155,233.46
			<b>155,233.46</b>
<b>001125</b>			
001125	DELTA DENTAL OF NEW JERSEY INC	DENTAL ADMIN - 07/2016 - GRP 9475	9,179.87
			<b>9,179.87</b>
<b>001126</b>			
001126	AETNA LIFE INSURANCE COMPANY	ACCT: PSUID 93807101 BP 1001 - 07/2016	277,148.63
			<b>277,148.63</b>
<b>001127</b>			
001127	AMERIHEALTH NJ	TPA FEE 07/2016	17,057.28
			<b>17,057.28</b>
<b>001128</b>			
001128	AMERIHEALTH ADMINISTRATORS	TPA FEE 07/2016	29,863.68
			<b>29,863.68</b>
<b>001129</b>			
001129	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 06/2016	243.18
001129	PERMA RISK MANAGEMENT SERVICES	INTERNET DOCUMENTATION - 07/2016	205.91
001129	PERMA RISK MANAGEMENT SERVICES	COBRA ADMIN - 07/2016	4,147.05
001129	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 07/2016	42,037.41
			<b>46,633.55</b>
<b>001130</b>			
001130	ACTUARIAL SOLUTIONS, LLC	FUND ACTUARY FEE 3RD QTR 2916	6,313.00
			<b>6,313.00</b>
<b>001131</b>			
001131	J. KENNETH HARRIS, ATTY AT LAW	PLAN DOCUMENT - 07/2016	6,570.00
001131	J. KENNETH HARRIS, ATTY AT LAW	FUND ATTORNEY FEE 07/2016	2,838.00
			<b>9,408.00</b>
<b>001132</b>			
001132	VERRILL & VERRILL, LLC	TREASURER FEE 07/2016	1,527.37
			<b>1,527.37</b>
<b>001133</b>			
001133	MOORESTOWN COMMUNITY HOUSE	SHIF 07/27/16 MEETING	275.00
			<b>275.00</b>
<b>001134</b>			
001134	COURIER TIMES INC.	ACCT: 2-047244002 - 6/1/16 - RFQ MEDICAL	51.74
001134	COURIER TIMES INC.	ACCT: 2-047244002 - 01/10/16 - REORG MTG	29.66

001134	COURIER TIMES INC.	ACCT: 2-047244002 - 6/1/16 - RFQ WELLNES	51.74
			<b>133.14</b>
<b>001135</b>			
001135	CONNER STRONG & BUCKELEW	RX FEE 07/2016	17,304.58
001135	CONNER STRONG & BUCKELEW	MEDICAL FEE 07/2016	123,881.83
001135	CONNER STRONG & BUCKELEW	BROKER FEE - 07/2016	109,678.54
001135	CONNER STRONG & BUCKELEW	DENTAL FEE - 07/2016	7,431.51
001135	CONNER STRONG & BUCKELEW	HEALTH CARE REFORM - 07/2016	2,217.12
			<b>260,513.58</b>
<b>001136</b>			
001136	MEDICAL EVALUATION SPECIALISTS	MES#31816081503 - 6/28/16	245.00
001136	MEDICAL EVALUATION SPECIALISTS	MES@31816080751/80776 - 6/24/16	490.00
			<b>735.00</b>
<b>001137</b>			
001137	BROWN & CONNERY LLP	LEGEL SERVICES 06/2016	82.50
			<b>82.50</b>
<b>001138</b>			
001138	THE LANCE GROUP EMPLOYEE	FUND COORDINATOR - 07/2016	55,094.55
			<b>55,094.55</b>
<b>001139</b>			
001139	FRANKFORD TOWNSHIP BOE	WELLNESS CHAMPION STIPEND - 5/31/16	1,500.00
			<b>1,500.00</b>
<b>001140</b>			
001140	WELLNESS COACHES USA	WELLNESS COACHING - 07/2016	9,850.00
001140	WELLNESS COACHES USA	WELLNESS COACHING - 06/2016	9,850.00
			<b>19,700.00</b>
<b>001141</b>			
001141	FLORENCE SCHOOL DISTRICT	2016 WELLNESS GRNAT REIMB REQ#1	3,610.00
			<b>3,610.00</b>
<b>001142</b>			
001142	MUNICIPAL REINSURANCE HIF	SPECIFIC REINSURANCE - 07/2016	290,644.43
001142	MUNICIPAL REINSURANCE HIF	AGGREGATE REINSURANCE - 07/2016	23,413.25
			<b>314,057.68</b>

Total Payments FY 2016 1,212,649.98

**TOTAL PAYMENTS ALL FUND YEARS \$ 1,212,649.98**

\_\_\_\_\_  
Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

**RESOLUTION NO. 25-16**

**SCHOOLS HEALTH INSURANCE FUND  
APPROVAL OF THE JUNE AND JULY 2016 BILLS LIST AND TREASURERS REPORT**

**WHEREAS**, the **Schools Health Insurance Fund** (the "Fund") held a Public Meeting on **July 27, 2016** for the purposes of conducting the official business of the Fund; and

**WHEREAS**, The Treasurer for the Fund presented bills lists to satisfy outstanding costs incurred for operating the Fund during the months of June and July 2016 for consideration and approval of the Board of Trustees; and

**WHEREAS**, The Treasurer for the Fund presented a Treasurers Report which detailed the claims payments and imprest transfers for the Fund for the Month of June for all Fund Years for consideration and approval of the Board of Trustees; and

**WHEREAS**, a quorum of the Board of Trustees was present thereby conforming with the By-laws of the Fund to conduct official business of the Fund,

**NOW THEREFORE BE IT RESOLVED** the Board of Trustees of the **Fund** hereby approves the Bills List for June and July 2016 prepared by the Treasurer of the Fund and duly authorize and concur said bills to be paid expeditiously, in accordance with the laws and regulations promulgated by the State of New Jersey for School Board Joint Insurance Funds.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, the Board of Trustees of the **Fund** hereby approves the Treasurer's Report as furnished by the Treasurer of the Fund and concur with actions undertaken by the Treasurer, in accordance with the laws and regulations promulgated by the State of New Jersey for School Board Joint Insurance Funds.

**ADOPTED: July 27, 2016**

**BY:** \_\_\_\_\_  
**CHAIRPERSON**

**ATTEST:**  
\_\_\_\_\_  
**SECRETARY**